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**Administrative Procedure**  
Chapter 6 – Business & Fiscal Affairs

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**AP 6250 BUDGET MANAGEMENT**

**References:**

Title 5 Sections 58305, 58307, and 58308

Total amounts budgeted as the proposed expenditure for each major classification of expenditures shall be the maximum expended for that classification for the school year, except as specifically authorized by the Board.

Transfers may be made from the reserve for contingencies to any expenditure classification by the Board.

Transfers may be made between expenditure classifications by the Board.

Excess funds must be added to the general reserve of the District and are not available for appropriation except as approved by the Board.

Also see BP 6250 Budget Management and BP/AP 6300 Fiscal Management.

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**Approved: May 25, 2022**

*(This is a new procedure)*