
Administrative Procedure
Chapter 7 – Human Resources

AP 7371 PERSONAL USE OF PUBLIC RESOURCES – EMPLOYEES

References:

Government Code Section 8314;
Penal Code Section 424

No employee or consultant shall use or permit others to use public resources, except that which is incidental and minimal, for personal purposes or any other purpose not authorized by law. Public resources include District or College names, facilities, supplies, and equipment.

Also see BP 2717 Personal Use of Public Resources – Board, BP 7371 Personal Use of Public Resources – Employees, Personnel Commission’s Laws/Rules, and the related collective bargaining agreements for applicable employee groups.

Approved: January 26, 2022

(This is a new procedure)